

Public Document Pack

ADDITIONAL CIRCULATION



To: Councillor Forsyth, Convener; and Councillors Boulton, Blackman, Corall, Cormie, Grant, Graham, Ironside CBE, Kiddie, MacGregor, Malik, Malone, Nathan Morrison, Reynolds and Townson.

Town House,
ABERDEEN 14 June 2013

LICENSING COMMITTEE

The undernoted items are circulated in connection with the meeting of the **LICENSING COMMITTEE** to be held here in the Town House on **TUESDAY, 18 JUNE 2013 at 10.00 am.**

JANE G. MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

NOTIFICATION OF PUBLIC PROCESSIONS

2.2 Scottish Defence League - 29th June 2013 (Pages 1 - 28)

Additional papers are circulated. For ease of reference all papers for this item have been included within this circulation.

2.3 City of God Church - 30th June 2013 (Pages 29 - 48)

Should you require any further information about this agenda, please contact Mark Masson, tel. 52(2989) or e-mail mmasson@aberdeencity.gov.uk

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ABERDEEN CITY COUNCIL

NOTICE UNDER SECTION 62 OF THE CIVIC GOVERNMENT (SCOTLAND) ACT 1982 OF A PROPOSED PROCESSION IN PUBLIC

Note: In terms of Section 62(2) of the Civic Government (Scotland) Act 1982, the minimum notice that you are required to give of your intention to hold a public procession is 28 days. Organisers should always endeavour to give further notice where possible. If you cannot meet the minimum notice period, the Council may waive such requirement, but only in exceptional circumstances and following consultation with the Chief Constable.

You should read the attached Policy/Guidance note on Public Processions and fill in all sections of this form. You must also complete and return a risk assessment form.

Please complete and sign this form and take 2 copies. Thereafter -

- (1) **Send the original to Litigation and Licensing, Legal and Democratic Services, Aberdeen City Council, Business Hub 6 L1S, Marischal College, Broad Street, Aberdeen, AB10 1AB.**
- (2) **Send a copy to Grampian Police at Events Planning Unit, Aberdeen Division, Queen Street, Aberdeen, AB10 1ZA**
- (3) **Keep a copy for yourself.**

Please complete the following details:

Organiser: Name GRAHAM WALKER
Address [REDACTED]
[REDACTED]
Post Code [REDACTED]
Tel No. _____
Mobile No. [REDACTED]
E-mail Address _____

(Please provide these details as this will enable us to contact you as soon as possible)

Organisation SCOTTISH DEFENCE LEAGUE
Date and Time of Procession 29/6/13 14:00 2PM
Reason for Procession FREEDOM OF SPEECH, EXPRESSION
AND MOVEMENT
Proposed Route MARCH DOWN CROWN STREET
TO ST JOHNS PLACE

(Please attached plan if available)

Estimated Number of (1) Participants 100 (2) Vehicles _____

Arrangements for Controlling Procession STEWARDS

Number of Stewards 10 Number of Buses/Coaches 1

Name of any Band(s) Participating _____

Please list the processions in which you have acted as organiser over the last three years –

Date of Procession Organisation

EDINBURGH 26/5/12 SCOTTISH DEFENCE LEAGUE

BERWICK 16/2/13 SCOTTISH DEFENCE LEAGUE

I, the organiser, have read the Council's Code of Conduct on Processions and agree to keep to its Standard Conditions.

Signature [REDACTED] Date 24/4/13

DATA PROTECTION ACT 1998

Aberdeen City Council (the Data Controller) will process the information on this form for the purpose of placing any necessary conditions on the procession or preventing it, following due consultation. The information will be disclosed to Grampian Police and may also be circulated to Grampian Fire and Rescue Service and/or Enterprise Planning and Infrastructure, Aberdeen City Council for their statutory interest and to any other relevant body approved by the licensing authority. It may also be intimated to the H M Revenue & Customs. The information will also be held on a public register which will be available to members of the public on request.

G:\LEGAL\APPS\PUBPROC\PPNotificationForm

ABERDEEN CITY COUNCIL
CIVIC GOVERNMENT (SCOTLAND) ACT 1982
PUBLIC PROCESSIONS

RISK ASSESSMENT FORM TO BE COMPLETED BY PROCESSION ORGANISERS

SECTION ONE

Your Name GRAHAM WALKER

Address [REDACTED]
[REDACTED]

Tel No. _____

Mobile No. [REDACTED]

E-mail Address _____

Date of Procession 29/5/13 Time 14.00

Proposed Route: MARCH DOWN CROWN STREET TO
ST JOHNS CHURCH AT ST JOHNS
PLACE

General Information for the organiser:

We are asking you to fill in this risk assessment form to help us to understand what dangers and risks might be associated with holding your event. This form will take you through the most common areas of risk which we and the Police might want to raise with you. We and the Police may carry out our own assessment of risk and may want to discuss our assessment with you before any meeting is held or at the first meeting itself.

When a risk assessment may not be needed:

We will tell you if you need to fill in this risk assessment form. You may not need to carry out a risk assessment, for example, if we consider your procession is routine or it has already been decided that the procession will carry little to no risk.

Purpose of filling in the risk assessment form:

A risk assessment of the procession will help to –

- Identify any dangers associated with holding it;
- evaluate the level of any known risks;
- decide who is at risk and in what way and how the risk to them could be reduced or removed; and
- decide, where other types of risk have been identified, whether it would be possible to introduce appropriate measures to allow the procession to go ahead.

Who should be filling this form in:

It would be preferable if you were a suitably qualified person (e.g. someone who is trained in health and safety regulations). If that is not possible, someone else in the organisation with a good knowledge of the area where the march is to be held should fill it in. We will then check the form and compare it to the assessment of risk which we and the Police may be carrying out.

How to fill in the form:

You should work your way through the form section by section. If there are parts to sections which you cannot fill in, you should contact the person named at the end of the form. If your overall assessment shows that there is a high risk associated with holding the procession, you should get in touch as soon as possible to discuss if we can find solutions to reduce or remove the risk. Once we have considered the notification, the risk assessment and all other evidence, we may contact you to hold a meeting.

Who you should send the form to:

You should send your risk assessment form, with your notification form, to the person named at the end of this form at least 28 days before you plan to hold a procession. If you cannot send your risk assessment with the notification, you should do so as soon as possible thereafter.

Next steps:

We will assess the risks associated with holding your procession as early as we can. You should remember to keep a copy of this form for your records and bring it with you for any meeting which we may hold. This is because we and the Police may want to raise issues with you about how your assessment compares to ours. In case there are problems, we may need further meetings.

SECTION TWO

Main risk assessment

The table in this section sets out the main areas of the risk assessment. You should provide as many supporting comments as you can.

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Is the date of your procession particularly significant to the organisation?	NO
Has your organisation marched along the same route before?	NO
Are there enough trained stewards to control the number of marchers expected?	YES
Have there been any difficulties or tensions in the recent past with holding this procession?	NO
Please assess the level of risk there may be to public safety. (Please also say whether the risk is low, or high).	NO RISK LOW
Please assess any risk to public order. Please also say whether the risk is low, or high).	NO RISK LOW
Please assess the risk of damage to property. (Please also say whether the risk is low, or high).	NO RISK LOW

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Please assess the risk of disruption to local business, the community or shoppers and traffic from holding the procession. Please also say whether the risk is low, or high).	<p>NO RISK</p> <p>LOW</p>
Taking account of all the information in this table, what is your opinion of the overall risk of holding the procession? Is it low, or high?	<p>THERE WILL BE NO RISK</p>

SECTION THREE

This section details other information which you should consider as part of a general assessment of the procession. You should assess the following –

The main considerations	Supporting comments
At the end of the march, what are your arrangements for getting marchers to go home?	<p>COACH</p>
Are you organising any other social events at the end of the march? (Please give details of what these are). And will you need a Police presence?	<p>NO</p>
Is the proposed route shown on your notification as a route that your organisation commonly uses?	<p>NO</p>

The main considerations	Supporting comments
Have you taken out insurance to help cover for any risks arising from the procession?	NO
What is your assessment of the risks to marchers if the route passes through communities which may be against the march?	NONE
Do you have enough security in place for any coaches and other vehicles?	YES
Have you assessed what other priorities there may be in the area on the day of the march?	YES
Have you considered the effect on the community as a whole if the march went ahead?	YES
Could you combine this procession with other similar events in the area? If not, why not?	YES

SECTION FOUR

Final assessment

If the local authority is holding a meeting, I would like to raise the following points about this risk assessment.


- >
- >
- >
- >
- >

Please provide any other supporting comments in the box below.

SECTION FIVE

Declaration

I have assessed the risks associated with holding the above procession.
I will come to any meeting which may be needed.

Signature of the person carrying out the risk assessment 

Name in BLOCK CAPITALS GRAHAM WALKER

Relevant qualifications of the person carrying out the risk assessment:

PREVIOUS MARCH ORGANISER

Signature of Organiser: 

(You only need to fill in this part of the form if you are not the person who carried out the risk assessment).

Name in BLOCK CAPITALS _____

Date: _____

SECTION SIX

Please return the completed risk assessment form with the notification form to:

Licensing Team
Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Broad Street
Aberdeen
AB10 1AB

We will ensure that a copy of your risk assessment is sent to the Police.

G:\LEGAL\APPS\PUBPROC\PPRISKASSESSMENT\11042007

Jacqui Wallace

From: Kenny Luke
Sent: 03 June 2013 09:02
To: Jacqui Wallace
Subject: RE: Notification of a Public Procession: Scottish Defence League, 29 June 2013

Hi Jacqui

Concerns as follows:

No/low risk assessment on application does not address the current issues seen across the UK in relation to these types of demonstrations. Consideration for heightened security to ensure parade participants and bystanders are safe during parade?

- Road closures in city centre on same day across two different sites.
- Concerns around impact on/around the parking/transport for paraders when accessing parade site.
- Failure to engage with process, lack of attendance at SEWG.
- Ability by Roads/Traffic Management to manage two closures on same day.

Having had brief discussions with our Roads Services and Traffic Management Teams, there will be issues regarding their capability in facilitating both this and the Armed Forces Day events on the day, even allowing for the fact that the timings are different.

Any queries, don't hesitate to get back.

Cheers

K

Yours sincerely

Kenny Luke
Events Officer
Enterprise Planning and Infrastructure
Aberdeen City Council
City Events

NOEA Award Winners 2013

Business Hub 10
Second Floor South
Marischal College
Broad Street
Aberdeen AB10 1AB

Switchboard 08456 080 910

Direct line [REDACTED]

Mobile [REDACTED]

[REDACTED]

www.aberdeencity.gov.uk

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Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Aberdeen
AB10 1AB

Ferryhill and Ruthrieston Community Council
[REDACTED]

3rd June 2013

To Jacqui Wallace, Litigation and Licensing, Legal and Democratic Services

Re: Civic Government (Scotland) Act 1982.
Notice of a public procession by: Scottish Defence League.
Purpose: Freedom of speech, expression and movement.

As Licensing Officer for Ferryhill and Ruthrieston Community Council I am writing to object to the above application on behalf of the Community Council. This letter reflects the collected views of the Community Council.

The application letter was discussed at the last Community Council meeting (29/05/2013) and it was decided that an objection would be submitted. We have concerns about the parade as described in your letter. It appears to be an attempt to hold a demonstration outside religious premises in St John's Place rather than a parade as such.

In the light of recent events elsewhere in the UK and the nature of the premises (Mosque) we feel this gathering would appear as intimidation of a particular religious group and we cannot see what positive purpose it can serve. There is also the concern, in view of the group applying to hold this demonstration, that there may be local disturbance by group supporters or their opponents and there is a feeling that this demonstration appears deliberately planned to antagonise. For this reason we hope that the police and City Council will see fit to prevent it.

Yours faithfully

[REDACTED]

[REDACTED]

(Licensing Officer: Ferryhill and Ruthrieston Community Council)

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Our Ref: A28.3/04/13/9408	Your Ref: 9/50/22 - jwNOTIFICATIONLET
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Proposed Procession:	Scottish Defence League March	
Date:	1400 hours on Saturday 29 June 2013	
Police met with organiser:	No	
Police objection to procession:	No	
Recommendations:	1.	There should be a minimum of 10 dedicated, appropriately qualified stewards in attendance;
	2.	The organiser must fully brief stewards as to their responsibilities;
	3.	The stewards must wear high-visibility jackets, at all times when escorting the procession;
	4.	The Stewards must remain with the procession until the participants are transported by coach from the site of the procession at the conclusion of the event;
	5.	Participants will not act in a manner or display material which is likely to incite public disorder;
	6.	The organiser must arrange a full, Council resourced, road closure over the route of the procession, for its duration;
	7.	The procession will take place on the carriageway, affording the general public access to footpaths;
	8.	The organiser will confirm the coach company and registration numbers of vehicles used to transport participants to the event prior to 1000 hours on Saturday 29 June 2013 ;
	9.	The participants will muster at a pre-arranged location, agreed between the organiser and the Police;
	10.	The entire event will last no longer than one hour in total;
	11.	The organiser must inform the local media of the timings of the procession and likelihood of there being disruption to traffic in the City Centre;

	12.	The organiser must inform the Hackney Licensing Department of the timings of the procession given the potential disruption to taxi ranks in the City Centre;
	13.	The organiser must inform local bus companies of the street closures and their duration, to enable alternative routes to be implemented;
	14.	The organiser must inform the Scottish Ambulance Service and Scottish Fire and Rescue Service about the times and movements of the procession;
	15.	The organisers should have in place Public Liability Insurance should any legal action or otherwise be forthcoming following an incident during this event
Policing to be provided:	Yes	

Comments:

The Scottish Defence League (SDL) is a far-right protest group which opposes what it views as the spread of Islamism in the United Kingdom. The SDL are currently carrying out a series of processions and demonstrations throughout Scotland.

The group has faced confrontations from left-wing organisations including Unite against Fascism. Recent SDL marches throughout Scotland have attracted significant numbers from opposing political views and the recent events in Woolwich, London have heightened tensions around this controversial issue.

If this application is granted it will be an unprecedented event for the city of Aberdeen. Whilst Aberdeen City Division, Police Scotland does not object to the procession in principle, various concerns exist on the grounds of public safety, public order and/or disruption to life in the community.

The applicant has been invited to two multi-agency meetings and a specially convened meeting during the last five weeks but has failed to attend on each occasion. He has been sent a number of e-mails requesting more details of his proposals, but again has failed to provide a detailed response. Numerous messages have also been left via telephone but to date he has failed to make meaningful contact to discuss the application.

The lack of engagement with the organiser has resulted in the planning stage of the event being very challenging.

The route of this parade is within Aberdeen City Centre and will require a full road closure to be implemented by Aberdeen City Council Roads Department. It appears there has been no application made for a Temporary Traffic Restriction Order, which would include road closures on Crown Street and the adjoin streets and parking restrictions in the area of St John's Place.

There was a suggestion that the procession could take place on the footpath but the Police would strongly object to this on the grounds of public safety with a pedestrian procession mixing with moving traffic and also disruption to the general public and business community.

It is recommended the participants gather at 1330 hours, with the parade commencing at 1400 hours. The proposed assembly point is Langstane Place at the junction with Crown Street, Aberdeen.

The procession will follow a short route on Crown Street to St John's Place the site of St John's Episcopal Church. The rector of St John's has recently allowed Muslim's to use the church for prayers as there is insufficient room in the neighbouring Mosque. This decision has been met with objections from right-wing groups including the SDL and National Front Scotland.


It appears the intention of the SDL to hold a demonstration/rally on St Johns Place at the conclusion of the procession. This demonstration has been arranged to take place outside St John's Episcopal Church.

A large policing presence will require to be provided during the entire event on the condition it lasts no longer than one hour in total. This time restriction is not intended to curtail any political activity but to ensure that police resources are not committed to this event for an extended period.

Aberdeen City Division, Police Scotland has concerns due to groups with conflicting political views being in the same area at the same time. Whilst there is no current intelligence to indicate a risk to public safety, there are likely to be implications for public order in the area. It is assessed that any activity will likely amount to verbal or protest activity only. Police Scotland can police this event effectively however this will require a significant deployment of resources, including specialist officers to segregate opposing factions and thereby public safety. The combined effect of the two groups and a proportionate policing presence is likely to result in some disruption to the life of the local community.

In light of these concerns, Police Scotland would contest the applicant's assessment that there is no risk to public safety, public order, damage to property or disruption to local business, traffic and local community.

Previous experience indicates that should this application be refused, the SDL will hold some form of political demonstration/protest in Aberdeen city centre.

Police contact:	Inspector David Paterson, Aberdeen City Division Tel 01224 306481
Signed: 	Date: 13 June 2013 Martin Mackay, Chief Inspector, Aberdeen City Division

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Jacqui Wallace

From: Colin Thomson
Sent: 11 June 2013 09:52
To: Jacqui Wallace
Subject: SDL"procession

Good morning Jacqui.

Further to your request for a response to the proposed SDL procession, I would reply as follows:

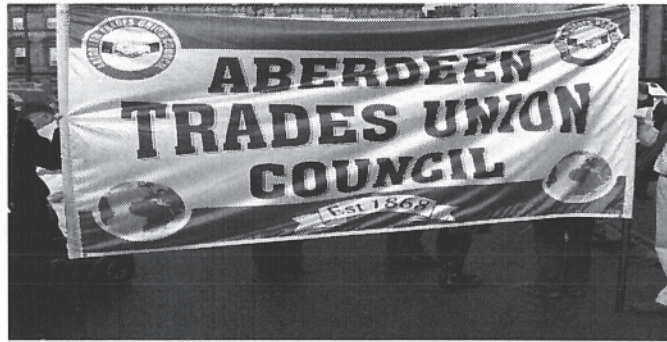
If this procession is carried out in an orderly, organised manner, keeps to the footway wherever possible and treats other footway users with due care and courtesy, I do not see any road safety issues arising from the

This covers my remit as I undersand it with regard to such proposals.

Colin Thomson
Technical Officer
Roadworks Coordination
74 - 76 Spring Garden
Aberddden
AB25 1GN



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Jacqui Wallace

Admin Officer, Licensing Team

Litigation and Licensing

Legal and Democratic Services

Business Hub 6, L1S

Marischal College, Broad Street

Aberdeen AB10 1AB

Your Ref:- JW

Our Ref:- ATUC Objection

Date:- 10.06.13

Notice of Public Procession:- Scottish Defence League/National Front (SDL/NF)

Opposition thereto by Aberdeen Trades Union Council (ATUC)

I understand the SDL/NF have made application to march in Aberdeen on Saturday 29 June 2013. Aberdeen Trades Union Council (ATUC), is opposed to such an application being made and granted on a number of grounds.

The grounds are that:-

- the SDL's and NF's policies and activities are not conducive or in the interests of or to good public order and that many of its policy's are in clear breach of good practice and legal requirements in terms of Equal Opportunities legislation that ATUC promotes as part of its rules and objectives as a Trades Council. Aberdeen City Council also promotes Equal Opportunities as an employer, but also as an elected public body representing all the citizens of Aberdeen and on behalf of society in general.
- Given the SDL/NF wish to march on the same day as the Armed Forces Day procession in Aberdeen and wish to march down Crown Street to then protest outside a place of peace and worship, it is submitted that this is nothing other than a deliberate provocative act, designed to infuriate those organisations and individuals who use and members who use these premises for that purpose. It is also designed to hide behind the cloak of anonymity which the Armed Forces Day parade would provide, if the SDL/NF march and protest were allowed to proceed.
- The application is wholly inappropriate and not the actions of responsible and truly accountable organisations, that purports to be peaceful and democratic, when they wish to march to and then protest outside a place of peace and worship. This is not a rally, it is a protest designed to incite and instill hatred, bigotry and discrimination in and to all those who

are either part of this so called march and protest or against those who are the subject and target of their actions

- Aberdeen has never tolerated and should not tolerate the presence of the SDL/NF within its boundaries and the city has been, throughout the 20th century, a leading light in upholding the very foundation of true democracy and freedom of speech which does not include allowing the views of the SDL/NF or organisations like them or the same as them to have a platform in Aberdeen for distributing or communicating in any way, their views and beliefs which are nothing less than inappropriate and intolerant, to say the least. This is due to the fact that Aberdeen is now a modern progressive, inclusive multicultural and diverse city which makes everyone, no matter what their origin, ethnicity or religion, welcome to live here and this is not something which the SDL/NF embrace in any way whatsoever.
- It is also a fact that those who are members of the SDL will not even be from Aberdeen; they will transport themselves here, from elsewhere and should be stopped from entering the city, never mind being stopped from marching and protesting
- A similar application as this was made in March 2012 when the NF wished to march on Hitler's Birthday. A precedent was set then by ACC on that occasion, and the same outcome should follow and be upheld on this occasion, by the application being Refused.
- It is also the case that ACC celebrated National Holocaust day this year, as did other organisations within the city, an event which had as its theme, last year as "Speak up, Speak Out" and at its heart the famous Pastor Neimoller poem. Well this is a time to Speak up and Speak out and if ACC allow this march to happen, then it flies in the face of what ACC promoted at this event

I would request, for all the reasons and submissions made above, that the council and that all Councillors in Aberdeen, commit themselves at an early stage to oppose and refuse any marches or assemblies by any organisation that promotes Racist and/or Fascist and Nazi views, whatever banner or name that organisation operates under. It is wholly inappropriate for Aberdeen City with its multicultural, progressive, diverse and inclusive society and citizens to allow that society and citizens to be subjected to these wholly inappropriate views which if they were to be, would run the very grave risk of that multicultural society irretrievably breaking down to the detriment of Aberdeen and its citizens and businesses.

Councillors in Aberdeen celebrated a multicultural and multi faith Church Service this year, which is a further reason to Refuse this application

Another reason for refusing this application is that the presence of the SDL/National Front on the streets of Aberdeen is an affront to all those men and women, from Aberdeen, who fought against Fascism and Dictatorship in Spain from 1936 to 1939 and who fought against Fascism, Dictatorship and Nazism in Europe and North Africa from 1939 to 1945 during WWII. This very proud history is commemorated in Aberdeen in and around the Castlegate, with the newest memorial being the tribute to the Gordon Highlanders, who fought with distinction in that latter conflict referred to, as well as by the memorial plaque that hangs in the Music Hall, dedicated to those who fought and died in the Spanish Civil War, fighting Fascism and all that it stands for in all of its guises.

Accordingly, for all the reasons set out above, the application by the SDL/National Front to gather, march and protest, as per their application should be Refused in its entirety, for the good of the City of Aberdeen and all its Citizens; a city which if it lives up to its proud traditions and history, will not allow the SDL/NF to have a presence in Aberdeen for any marches, rallies, protests or gatherings whatsoever,

[Redacted]

Signed:- Brian Carroll
President of Aberdeen Trades Union Council
For and on behalf of Aberdeen Trades Union Council and its Delegates
and Affiliates.

[Redacted]

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C18 Taylor Building
King's Campus
University of Aberdeen
AB24 3UB

Jacqui Wallace
Admin Officer, Licensing Team
Litigation and Licensing
Legal and Democratic Services
Business Hub 6, L1S
Marischal College, Broad Street
Aberdeen
AB10 1AB

10 June 2013

Opposition to Public Procession: Scottish Defence League/National Front (SDL/NF)

Dear Ms Wallace,

I understand the Scottish Defence League/National Front have made an application to march in Aberdeen on Saturday 29 June 2013. Whilst I understand that this objection may be received slightly late, I should be grateful if it could be considered by the Licensing Committee.

Aberdeen UCU is opposed to such an application being made and granted on a number of grounds:

- **The organisations' (SDL and NF's) policies and activities are not conducive to, or in the interests of, good public order.** Many of their policies are in clear breach of good practice and Equal Opportunities legislation. Aberdeen City Council promotes Equal Opportunities as an employer. As an elected public body representing all the citizens of Aberdeen and on behalf of society in general, supporting such activity would contravene such policies.
- **The march appears to be a deliberately provocative act designed to intimidate and/or incite certain individuals.** The SDL/NF wish to march on the same day as the Armed Forces Day procession in Aberdeen and intend to march down Crown Street to protest outside a place of peace and worship. The march is designed to hide behind the cloak of anonymity which the Armed Forces Day parade would provide, should it be allowed to proceed.
- **The application is inappropriate and the actions are not those of responsible and truly accountable organisations.** This is not a rally, it is a protest designed to incite and instill hatred, bigotry and discrimination.
- **Aberdeen is a modern, progressive, inclusive, multicultural and diverse city where everyone, regardless of their origin, ethnicity or religion is welcome to live.** This is not something that the SDL or NF embrace in any way. The views of the SDL/NF and organisations like them are wholly unacceptable and should not be tolerated.
- **Members of the SDL who would attend will not be from Aberdeen but are travelling to the city expressly for the purpose of the march and protest.**

A similar application was made in March 2012 when the NF wished to march on Adolf Hitler's birthday. A precedent was set by ACC when that application was refused. I call on you to reach the same decision on this occasion.

On behalf of AUCU, I call on the council and all councilors in Aberdeen to oppose and refuse any marches or assemblies by any organisation that promotes racist and/or fascist/Nazi views, whatever banner or name that organisation operates under. The views and behaviours of the SDL/NF threaten multicultural society and if unchecked will be to the detriment of Aberdeen's reputation, citizens and businesses.

I urge you to refuse the application in its entirety.

Yours sincerely,

A large black rectangular redaction box covering the signature of Mike McConnell.

Mike McConnell
Aberdeen UCU Branch President

Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Aberdeen
AB10 1AB

Ferryhill and Ruthrieston Community Council
[REDACTED]

3rd June 2013

To Jacqui Wallace, Litigation and Licensing, Legal and Democratic Services

Re: Civic Government (Scotland) Act 1982.
Notice of a public procession by: Scottish Defence League.
Purpose: Freedom of speech, expression and movement.

As Licensing Officer for Ferryhill and Ruthrieston Community Council I am writing to object to the above application on behalf of the Community Council. This letter reflects the collected views of the Community Council.

The application letter was discussed at the last Community Council meeting (29/05/2013) and it was decided that an objection would be submitted. We have concerns about the parade as described in your letter. It appears to be an attempt to hold a demonstration outside religious premises in St John's Place rather than a parade as such.

In the light of recent events elsewhere in the UK and the nature of the premises (Mosque) we feel this gathering would appear as intimidation of a particular religious group and we cannot see what positive purpose it can serve. There is also the concern, in view of the group applying to hold this demonstration, that there may be local disturbance by group supporters or their opponents and there is a feeling that this demonstration appears deliberately planned to antagonise. For this reason we hope that the police and City Council will see fit to prevent it.

Yours faithfully

[REDACTED]

[REDACTED]

(Licensing Officer: Ferryhill and Ruthrieston Community Council)

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Jacqui Wallace

From: Pearl Ochei <[REDACTED]>
Sent: 12 June 2013 13:37
To: Jacqui Wallace
Subject: RE: Notification of a Public Procession: 29 June 2013

Dear Jacqui,

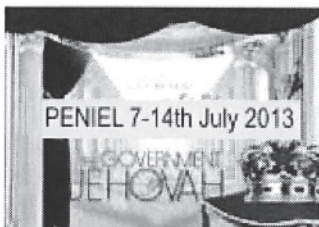
Thanks for your email,

- We are quite aware of the 28th days notice period which is why we posted out the initial application 1st class on the 22nd of May 2013.
- We were unaware you required two separate applications for two different routes as we only sent one for the Festival of Life March in July last year with three different routes and because it was a parade on the pavements it was treated differently and no indication at the time was given we required different applications or risk assessments per route hence our mistake in this.
- In this instance, we were notified on the 3rd of June (already outwit the 28th days notice) of the need for two applications and the clash with Armed forces parade which required the committee to re-think the plan, the best day of which was Sunday 9th when we all met together.
- By this time, it was impossible to meet this 28 days deadline.
- We also want to draw attention to the fact that we are not requiring any road closures for our parade at all, and will cause very little or no disruptions at all.

In all, we note the corrections you have made and will ensure it does not re-occur

Kind regards

Pearl Ochei
Church Office Manager



City of God Aberdeen
20 Holburn Street Aberdeen AB10 6BT
[REDACTED]
[REDACTED]
[REDACTED]

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Jacqui Wallace

From: Jacqui Wallace
Sent: 12 June 2013 14:56
To: 'Pearl Ochei'
Subject: RE: Notification of a Public Procession: 29 June 2013

Pearl,

I note what you write and I will consult the Chief Constable and put your request on the agenda for the Licensing Committee meeting that will take place at 10:00am on 18 June 2013, in the Town House, Broad Street, Aberdeen. Please confirm that you will be attending the meeting to speak in support of your request.

With regard to last year, a notification for a Festival of Life Procession was submitted to us, but later withdrawn as the date (30 June) clashed with the Armed Forces Day parade. The organiser advised me that they would move it to 23 June 2012, but I made it quite clear in my response that a fresh notification would have to be submitted for that date, as another risk assessment would have to be undertaken. No notification was submitted therefore no procession should have taken place as it is an offence to do so without giving the proper notice.

Finally, the application that was submitted and later withdrawn did not have three separate routes; rather it was broken down into three distinct parts with three stop points along the length of the route.

regards

Jacqui Wallace

Administration Officer
Registered Paralegal
Litigation and Licensing
Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Broad Street
Aberdeen
AB10 1AB

E:mail: [REDACTED]
Direct Dial: 01224 522985
Direct Fax: 01224 522491
www.aberdeencity.gov.uk

Any internal legal advice provided herein is for Client Service only. Written permission must be sought from the author prior to any disclosure to an external organisation or third party.

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ABERDEEN CITY COUNCIL

NOTICE UNDER SECTION 62 OF THE CIVIC GOVERNMENT (SCOTLAND) ACT
1982 OF A PROPOSED PROCESSION IN PUBLIC

Note: In terms of Section 62(2) of the Civic Government (Scotland) Act 1982, the minimum notice that you are required to give of your intention to hold a public procession is 28 days. Organisers should always endeavour to give further notice where possible. If you cannot meet the minimum notice period, the Council may waive such requirement, but only in exceptional circumstances and following consultation with the Chief Constable.

You should read the attached Policy/Guidance note on Public Processions and fill in all sections of this form. You must also complete and return a risk assessment form.

Please complete and sign this form and take 2 copies. Thereafter -

- (1) Send the original to Litigation and Licensing, Legal and Democratic Services, Aberdeen City Council, Business Hub 6 L1S, Marischal College, Broad Street, Aberdeen, AB10 1AB.
- (2) Send a copy to Grampian Police at Events Planning Unit, Aberdeen Division, Queen Street, Aberdeen, AB10 1ZA
- (3) Keep a copy for yourself.

Please complete the following details:

Organiser: Name PEARL OCHE I
Address 20 HOLBURN STREET
ABERDEEN
Post Code AB10 6BT
Tel No. [REDACTED]
Mobile No. [REDACTED]
E-mail Address [REDACTED]

(Please provide these details as this will enable us to contact you as soon as possible)

Organisation CITY OF GOD CHURCH
Date and Time of Procession ~~30~~ 30th JUNE 2013 (12 NOON - 2:30PM)
Reason for Procession PUBLICITY CAMPAIGN FOR PENIE 2
2013 (ANNUAL CONFERENCE) HOLD
-ING ON THE 11th - 14th JULY
Proposed Route 20 HOLBURN STREET - UNION STREET

(Please attached plan if available)

MARKET
- GUILD STREET - UNION SQUARE -

GUILD STREET - MARKET STREET - UNION STREET

Estimated Number of (1) Participants 80 (2) Vehicles NIL - CASTLE GATE

Arrangements for Controlling Procession 6 STEWARDS VISIBLY

DRESSED TO HEAD TEAM OF 25 EACH

Number of Stewards 6 Number of Buses/Coaches _____

Name of any Band(s) Participating NEW ARMY MARCHING BAND

Please list the processions in which you have acted as organiser over the last three years -

<u>Date of Procession</u>	<u>Organisation</u>
<u>30-03-2013</u>	<u>NEW ARMY</u>
<u>03-07-2012</u>	<u>FESTIVAL OF LIFE SCOTLAND</u>

I, the organiser, have read the Council's Code of Conduct on Processions and agree to keep to its Standard Conditions.

Signature [Redacted] Date 03-06-2013

DATA PROTECTION ACT 1998

Aberdeen City Council (the Data Controller) will process the information on this form for the purpose of placing any necessary conditions on the procession or preventing it, following due consultation. The information will be disclosed to Grampian Police and may also be circulated to Grampian Fire and Rescue Service and/or Enterprise Planning and Infrastructure, Aberdeen City Council for their statutory interest and to any other relevant body approved by the licensing authority. It may also be intimated to the H M Revenue & Customs. The information will also be held on a public register which will be available to members of the public on request.

ABERDEEN CITY COUNCIL
CIVIC GOVERNMENT (SCOTLAND) ACT 1982
PUBLIC PROCESSIONS

RISK ASSESSMENT FORM TO BE COMPLETED BY PROCESSION ORGANISERS

SECTION ONE

Your Name PEARL O'HEA

Address 20 HOLBURN STREET

ABERDEEN AB10 6BT

Tel No. [REDACTED]

Mobile No. [REDACTED]

E-mail Address [REDACTED]

Date of Procession ~~29TH JUNE~~ 2013 Time 12 NOON

Proposed Route: 20 HOLBURN STREET - UNION STREET -

BRIDGE STREET - UNION SQUARE - CUILD STREET

- UNION STREET - CASTLE GATE -

General Information for the organiser:

We are asking you to fill in this risk assessment form to help us to understand what dangers and risks might be associated with holding your event. This form will take you through the most common areas of risk which we and the Police might want to raise with you. We and the Police may carry out our own assessment of risk and may want to discuss our assessment with you before any meeting is held or at the first meeting itself.

When a risk assessment may not be needed:

We will tell you if you need to fill in this risk assessment form. You may not need to carry out a risk assessment, for example, if we consider your procession is routine or it has already been decided that the procession will carry little to no risk.

Purpose of filling in the risk assessment form:

A risk assessment of the procession will help to -

- Identify any dangers associated with holding it;
- evaluate the level of any known risks;
- decide who is at risk and in what way and how the risk to them could be reduced or removed; and
- decide, where other types of risk have been identified, whether it would be possible to introduce appropriate measures to allow the procession to go ahead.

Who should be filling this form in:

It would be preferable if you were a suitably qualified person (e.g. someone who is trained in health and safety regulations). If that is not possible, someone else in the organisation with a good knowledge of the area where the march is to be held should fill it in. We will then check the form and compare it to the assessment of risk which we and the Police may be carrying out.

How to fill in the form:

You should work your way through the form section by section. If there are parts to sections which you cannot fill in, you should contact the person named at the end of the form. If your overall assessment shows that there is a high risk associated with holding the procession, you should get in touch as soon as possible to discuss if we can find solutions to reduce or remove the risk. Once we have considered the notification, the risk assessment and all other evidence, we may contact you to hold a meeting.

Who you should send the form to:

You should send your risk assessment form, with your notification form, to the person named at the end of this form at least 28 days before you plan to hold a procession. If you cannot send your risk assessment with the notification, you should do so as soon as possible thereafter.

Next steps:

We will assess the risks associated with holding your procession as early as we can. You should remember to keep a copy of this form for your records and bring it with you for any meeting which we may hold. This is because we and the Police may want to raise issues with you about how your assessment compares to ours. In case there are problems, we may need further meetings.

SECTION TWO

Main risk assessment

The table in this section sets out the main areas of the risk assessment. You should provide as many supporting comments as you can.

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Is the date of your procession particularly significant to the organisation?	YES. THE DATE IS A WEEK BEFORE THE EVENT BEING PUBLICISED 7-14TH JULY 2013
Has your organisation marched along the same route before?	MOST OF US YES
Are there enough trained stewards to control the number of marchers expected?	YES
Have there been any difficulties or tensions in the recent past with holding this procession?	NO
Please assess the level of risk there may be to public safety. (Please also say whether the risk is low, or high).	VERY LOW RISK AS TOTALLY NON VIOLENT PARADE
Please assess any risk to public order. Please also say whether the risk is low, or high).	MINIMAL NOISE LEVELS WILL BE MAINTAINED & ACCESS FOR OTHER PASSER-BYS MADE ON THE PAVEMENTS AT ALL TIMES
Please assess the risk of damage to property. (Please also say whether the risk is low, or high).	VERY LOW.

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Please assess the risk of disruption to local business, the community or shoppers and traffic from holding the procession. Please also say whether the risk is low, or high).	N/A
Taking account of all the information in this table, what is your opinion of the overall risk of holding the procession? Is it low, or high?	LOW RISK & ADAS VARIETY TO THE DAY & ENVIRONMENT

SECTION THREE

This section details other information which you should consider as part of a general assessment of the procession. You should assess the following –

The main considerations	Supporting comments
At the end of the march, what are your arrangements for getting marchers to go home?	ALL DISPERSE TO OWN LOCATIONS OR HOMES
Are you organising any other social events at the end of the march? (Please give details of what these are). And will you need a Police presence?	NO SOCIAL EVENTS
Is the proposed route shown on your notification as a route that your organisation commonly uses?	MOST OF IT, YES

The main considerations	Supporting comments
Have you taken out insurance to help cover for any risks arising from the procession?	YES PUBLIC LIABILITY INSURANCE £5M
What is your assessment of the risks to marchers if the route passes through communities which may be against the march?	VERY LOW
Do you have enough security in place for any coaches and other vehicles?	N/A
Have you assessed what other priorities there may be in the area on the day of the march?	YES (ARMED FORCES PARADE)
Have you considered the effect on the community as a whole if the march went ahead?	Y
Could you combine this procession with other similar events in the area? If not, why not?	YES INDEED, WE ARE HAPPY TO TAG ALONG AFTER THE ARMED FORCES PARADE

SECTION FOUR

Final assessment

If the local authority is holding a meeting, I would like to raise the following points about this risk assessment.

- >
- >
- >
- >
- >

Please provide any other supporting comments in the box below.

SECTION FIVE

Declaration

I have assessed the risks associated with holding the above procession.
I will come to any meeting which may be needed.

Signature of the person carrying out the risk assessment [REDACTED]

Name in BLOCK CAPITALS KEVIN NKEBAKWU

Relevant qualifications of the person carrying out the risk assessment:

INTEGRITY ENGINEER

Signature of Organiser: PEARL OCTE I [REDACTED]

(You only need to fill in this part of the form if you are not the person who carried out the risk assessment).

Name in BLOCK CAPITALS PEARL OCTE I

Date: 10-06-2013

SECTION SIX

Please return the completed risk assessment form with the notification form to:

Licensing Team
Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Broad Street
Aberdeen
AB10 1AB

We will ensure that a copy of your risk assessment is sent to the Police.

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ABERDEEN CITY COUNCIL

NOTICE UNDER SECTION 62 OF THE CIVIC GOVERNMENT (SCOTLAND) ACT
1982 OF A PROPOSED PROCESSION IN PUBLIC

Note: In terms of Section 62(2) of the Civic Government (Scotland) Act 1982, the minimum notice that you are required to give of your intention to hold a public procession is 28 days. Organisers should always endeavour to give further notice where possible. If you cannot meet the minimum notice period, the Council may waive such requirement, but only in exceptional circumstances and following consultation with the Chief Constable.

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Please complete and sign this form and take 2 copies. Thereafter -

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- (2) Send a copy to Grampian Police at Events Planning Unit, Aberdeen Division, Queen Street, Aberdeen, AB10 1ZA
- (3) Keep a copy for yourself.

Please complete the following details:

Organiser: Name PEARL OCHIEI
Address 20 HOLBURN STREET
ABERDEEN
Post Code AB10 6BT
Tel No. [REDACTED]
Mobile No. [REDACTED]
E-mail Address [REDACTED]

(Please provide these details as this will enable us to contact you as soon as possible)

Organisation CITY OF GOD CHURCH
Date and Time of Procession ³⁰ 21ST JUNE 2013 (12 NOON - 2:30PM)
Reason for Procession PUBLICITY CAMPAIGN FOR ANNUAL
CONFERENCE PERIHEL 2013 HOLDING
7-14TH JULY
Proposed Route 191 VICTORIA ROAD -> TERRY ->

(Please attached plan if available)

MARKET STREET — DST NICHOLAS SQUARE
— DUNION STREET — D CASTLE CAFE

Estimated Number of (1) Participants 75 (2) Vehicles _____

Arrangements for Controlling Procession 6 STEWARDS MINIMUM TRAINED
LEADING PROCESSION OF 25 PERSONS EACH

Number of Stewards 6 Number of Buses/Coaches _____

Name of any Band(s) Participating _____

Please list the processions in which you have acted as organiser over the last three years –

Date of Procession Organisation

30-03-2013 NEW ARMY

03-07-2012 FESTIVAL OF LIFE

I, the organiser, have read the Council's Code of Conduct on Processions and agree to keep to its Standard Conditions.

Signature [REDACTED] Date 03-06-2013

DATA PROTECTION ACT 1998

Aberdeen City Council (the Data Controller) will process the information on this form for the purpose of placing any necessary conditions on the procession or preventing it, following due consultation. The information will be disclosed to Grampian Police and may also be circulated to Grampian Fire and Rescue Service and/or Enterprise Planning and Infrastructure, Aberdeen City Council for their statutory interest and to any other relevant body approved by the licensing authority. It may also be intimated to the H M Revenue & Customs. The information will also be held on a public register which will be available to members of the public on request.

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ABERDEEN CITY COUNCIL
CIVIC GOVERNMENT (SCOTLAND) ACT 1982
PUBLIC PROCESSIONS

RISK ASSESSMENT FORM TO BE COMPLETED BY PROCESSION ORGANISERS

SECTION ONE

Your Name PEARL OCHEI

Address 20 HOLBURN STREET
AB10 6BT

Tel No. [REDACTED]

Mobile No. [REDACTED]

E-mail Address [REDACTED]

Date of Procession ~~29TH JUNE~~ 2013 Time 12 NOON

Proposed Route: 191 VICTORIA ROAD TORRY — MARKET STREET
— AST NICHOLAS SQUARE — UNION STREET
— CASTLE GATE

General Information for the organiser:

We are asking you to fill in this risk assessment form to help us to understand what dangers and risks might be associated with holding your event. This form will take you through the most common areas of risk which we and the Police might want to raise with you. We and the Police may carry out our own assessment of risk and may want to discuss our assessment with you before any meeting is held or at the first meeting itself.

When a risk assessment may not be needed:

We will tell you if you need to fill in this risk assessment form. You may not need to carry out a risk assessment, for example, if we consider your procession is routine or it has already been decided that the procession will carry little to no risk.

Purpose of filling in the risk assessment form:

A risk assessment of the procession will help to –

- Identify any dangers associated with holding it;
- evaluate the level of any known risks;
- decide who is at risk and in what way and how the risk to them could be reduced or removed; and
- decide, where other types of risk have been identified, whether it would be possible to introduce appropriate measures to allow the procession to go ahead.

Who should be filling this form in:

It would be preferable if you were a suitably qualified person (e.g. someone who is trained in health and safety regulations). If that is not possible, someone else in the organisation with a good knowledge of the area where the march is to be held should fill it in. We will then check the form and compare it to the assessment of risk which we and the Police may be carrying out.

How to fill in the form:

You should work your way through the form section by section. If there are parts to sections which you cannot fill in, you should contact the person named at the end of the form. If your overall assessment shows that there is a high risk associated with holding the procession, you should get in touch as soon as possible to discuss if we can find solutions to reduce or remove the risk. Once we have considered the notification, the risk assessment and all other evidence, we may contact you to hold a meeting.

Who you should send the form to:

You should send your risk assessment form, with your notification form, to the person named at the end of this form at least 28 days before you plan to hold a procession. If you cannot send your risk assessment with the notification, you should do so as soon as possible thereafter.

Next steps:

We will assess the risks associated with holding your procession as early as we can. You should remember to keep a copy of this form for your records and bring it with you for any meeting which we may hold. This is because we and the Police may want to raise issues with you about how your assessment compares to ours. In case there are problems, we may need further meetings.

SECTION TWO

Main risk assessment

The table in this section sets out the main areas of the risk assessment. You should provide as many supporting comments as you can.

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Is the date of your procession particularly significant to the organisation?	Yes, AS EVENT TO BE PUBLICISED IS ON THE 7TH - 14TH JULY 2013
Has your organisation marched along the same route before?	SOME PARTS OF THE ROUTE, YES
Are there enough trained stewards to control the number of marchers expected?	Yes
Have there been any difficulties or tensions in the recent past with holding this procession?	NO
Please assess the level of risk there may be to public safety. (Please also say whether the risk is low, or high).	WE WILL BE MINDFUL OF THE NEED OF SPACE ON THE PAVEMENT FOR OTHER PASSERBYS & WILL HAVE STEWARDS AT THE SIDES TO ENSURE THIS VERY LITTLE RISK
Please assess any risk to public order. Please also say whether the risk is low, or high).	THE RISK OF HAVING TWO-THREE ROWS OF PEOPLE ON THE PAVEMENT REDUCES ROOM FOR OTHER PASSERBYS BUT STEWARDS WILL ENSURE THERE'S ALWAYS ROOM FOR THIS.
Please assess the risk of damage to property. (Please also say whether the risk is low, or high).	THERE'S NO SUCH RISK

Question	You must provide supporting comments in the boxes below. (Attach other pages if required).
Please assess the risk of disruption to local business, the community or shoppers and traffic from holding the procession. Please also say whether the risk is low, or high).	LOW RISK
Taking account of all the information in this table, what is your opinion of the overall risk of holding the procession? Is it low, or high?	LOW RISK

SECTION THREE

This section details other information which you should consider as part of a general assessment of the procession. You should assess the following –

The main considerations	Supporting comments
At the end of the march, what are your arrangements for getting marchers to go home?	EVERYONE DISPERSES TO THEIR HOMES & SOME BACK TO 20 HOLBURN STREET
Are you organising any other social events at the end of the march? (Please give details of what these are). And will you need a Police presence?	NO SOCIAL EVENT
Is the proposed route shown on your notification as a route that your organisation commonly uses?	YES IT IS

The main considerations	Supporting comments
Have you taken out insurance to help cover for any risks arising from the procession?	YES PUBLIC LIABILITY INSURANCE
What is your assessment of the risks to marchers if the route passes through communities which may be against the march?	THERE'S LITTLE CHANCE OF THIS HAPPENING ON OUR PLANNED ROUTE
Do you have enough security in place for any coaches and other vehicles?	N/A
Have you assessed what other priorities there may be in the area on the day of the march?	YES
Have you considered the effect on the community as a whole if the march went ahead?	YES - VERY LOW RISK
Could you combine this procession with other similar events in the area? If not, why not?	YES - WE CAN

SECTION FOUR

Final assessment

If the local authority is holding a meeting, I would like to raise the following points about this risk assessment.

- > THE PROCESSION IS FOR PUBLICITY ONLY $\frac{1}{2}$ ON THE SIDE WALKS
- > THERE WILL BE A BRIEF 15 MINUTE PAUSE AT M~~S~~'S FRONT
- > TO DISTRIBUTE PUBLICITY MATERIALS $\frac{1}{2}$ MOVE ON.
- >
- >

Please provide any other supporting comments in the box below.

SECTION FIVE

Declaration

I have assessed the risks associated with holding the above procession.
I will come to any meeting which may be needed.

Signature of the person carrying out the risk assessment [REDACTED]

Name in BLOCK CAPITALS KEVIN NKEBAKWU

Relevant qualifications of the person carrying out the risk assessment:

INTEGRITY ENGINEER

Signature of Organiser: [REDACTED]

(You only need to fill in this part of the form if you are not the person who carried out the risk assessment).

Name in BLOCK CAPITALS PEARL OCHEI

Date: 07-06-2013

SECTION SIX

Please return the completed risk assessment form with the notification form to:

Licensing Team
Legal and Democratic Services
Corporate Governance
Aberdeen City Council
Business Hub 6 L1S
Marischal College
Broad Street
Aberdeen
AB10 1AB

We will ensure that a copy of your risk assessment is sent to the Police.

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